

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD FEBRUARY 21, 2017

Deborah Melda called the meeting to order at 6:00 p.m.

Board Members in Attendance:

Deborah Melda, Ronald Sheldon, Patricia Wakefield, Dennis Walter

Board Member, Renee Mezera not present

Public Persons in Attendance:

Franco Gallo, Michael Resar Sr., Antonietta Filut, Jacqueline Vance, Jody White, Michael Smith

The Pledge of Allegiance to the United States of America was recited by those present.

APPROVAL OF PRIOR MEETING MINUTES #17-02-01

Moved by Wakefield, second by Walter to dispense with the reading of the minutes of the Regular Meeting on Monday, January 23, 2017. The minutes were distributed as required by law and, shall be approved as presented.

Ayes: Wakefield, Walter, Melda, Sheldon,
Motion carried.

APPROVAL OF AGENDA #17-02-02

Moved by Sheldon, second by Walter, to approve the agenda with addendum as presented.

Ayes: Sheldon, Walter, Melda, Wakefield
Motion carried.

AUDIENCE PARTICIPATION

**RECOGNITION AND HEARING OF VISITORS – NONE
INPUT FROM STAFF – NONE**

CURRICULUM CORNER

Jacqueline Vance, Pupil Services/Special Education Director – My Kids Are Tired of Testing and ESSA County Action Meeting

APPROVE FINANCIAL REPORTS #17-02-03

Moved by Walter, second by Wakefield to approve the financial reports, including investments, for January 2017, as presented.

Ayes: Walter, Wakefield, Melda, Sheldon
Motion carried.

THEN & NOW APPROVALS #17-02-04

Moved by Wakefield, second by Sheldon to approve Then & Now purchase orders in accordance with ORC 5705.41D.

PO Date	Invoice Date	PO Number	Check Number	Desc.	Vendor	Amount
01/05/17	01/04/17	87574	56741	BELL EQUIPMENT REPAIR 2016/2017	BELL EQUIPMENT	\$ 9,045.33

Ayes: Wakefield, Sheldon, Melda, Walter
Motion carried.

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AMEND FY2017 PERMANENT APPROPRIATIONS #17-02-05

Moved by Sheldon, second by Walter to approve the amended FY2017 Permanent Appropriations as presented. (Attachment A)

Ayes: Sheldon, Walter, Melda, Wakefield
Motion carried.

APPROVE FAMILY MEDICAL LEAVE ACT – GARY FERON #17-02-06

Moved by Wakefield, second by Walter to approve the absence for Gary Feron under the Family Medical Leave Act for the period on or about February 27, 2017 through on or about May 28, 2017.

Ayes: Wakefield, Walter, Melda, Sheldon
Motion carried.

EMPLOY CLASSIFIED STAFF #17-02-07

Moved by Wakefield, second by Sheldon to employ the below classified individuals for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements.

- Pamilyn Linden – KES Lunch Monitor–Step 0 - \$10.38 – 2 hrs./day – effective 2/6/17
- Emily Nagy – KES Cashier – Step 0 - \$10.94 – 2 hrs./day – effective 2/7/17

Ayes: Wakefield, Sheldon, Melda, Walter
Motion carried.

APPROVE CLASSIFIED CONTINUING CONTRACT #17-02-08

Moved by Walter, second by Wakefield to approve a continuing contract for the below listed individuals.

- John Barlow – Cleaner – effective 3/1/17
- Penny Bosak – Cleaner – effective 3/2/17
- Cheryl Prosser – Head Cook – effective 3/8/17

Ayes: Walter, Wakefield, Melda, Sheldon
Motion carried.

APPROVE SUBSTITUTE TEACHERS 2016-2017 #17-02-09

Moved by Sheldon, second by Wakefield to approve the below list of substitute teachers for the 2016-2017 school year, on an as needed basis, compensation at \$90.00 per day (\$45.00 per half day) pending completion of all state and local requirements.

Teresa Allemeier	Annamarie Litzak	Alyssa Schneider
Julie Andorka	Alyssa Mitchell	Lisa Shaver
Michelle Andujar	Sarah Payler	Mathew Siwierka
Brett Katz	Aaron Pressman	Jamie Tyson

Ayes: Sheldon, Wakefield, Melda, Walter
Motion carried.

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EMPLOY CLASSIFIED SUBSTITUTES #17-02-10

Moved by Walter, second by Wakefield to approve the below listed individuals as 2016-2017 classified substitutes for the positions and rates noted, pending all record checks and completion of state and local requirements.

- Elizabeth Masavage
Cleaning - \$9.69/hr. – effective 1/25/17
- Emily Nagy
Monitor - \$10.08/hr. – effective 2/16/17
Paraprofessional – Library - \$10.29/hr.
Paraprofessional – Special Needs - \$10.08/hr.
Building Secretary - \$11.92/hr.

Ayes: Walter, Wakefield, Melda, Sheldon
Motion carried.

EMPLOY 2016-2017EXTRA DUTY PERSONNEL #17-02-11

Moved by Sheldon, second by Wakefield to employ the below listed individuals on extra duty contracts for the 2016-2017 school year as indicated, pending all record checks and completion of state and local requirements.

- Jeffrey Holzhauser- Head Varsity Track – Step 7- \$6,497.57
- Robert Clarico – Assistant Varsity Track – Step 7 - \$4,039.03
- Gregory Morgan – Assistant Varsity Track – Step 7 - \$4,039.03
- Stephen Ody – Head MS Track- Step 7 - \$3,512.20
- Kevin Fox – Assistant MS Track – Step 7- \$2,809.76
- Jeffrey Ohl – Assistant MS Track – Step 7 - \$2,809.76
- Bert Fitzgerald – Head Varsity Baseball – Step 5 - \$4,390.25
- Edward Pokorny – Junior Varsity Baseball – Step 1 - \$2,634.15
- Robert Johnson – Freshman Baseball – Step 6 - \$2,985.37
- James Piazza – Head Varsity Softball – Step 7 - \$5,443.91
- Douglas Cooper – Junior Varsity Softball – Step 7 - \$4,039.03
- Natalie Camp – Freshman Softball - Step 7 - \$3,687.81

Ayes: Sheldon, Wakefield, Melda, Walter
Motion carried.

APPROVE VOLUNTEERS #17-02-12

Moved by Walter, second by Wakefield to approve the following volunteers for the 2016-2017 school year for the position indicated, pending all record checks and completion of state and local requirements.

- Baseball – Franklin Bailey, Bradley Campbell, Alan Carmen, Kenneth Stiner, Tyler Young
- Softball – Ann Green, Reginal Hetsler, Chad Whitacre
- Track – Scott Wargo

Ayes: Walter, Wakefield, Melda, Sheldon
Motion carried.

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EMPLOY CERTIFIED TUTORS #17-02-13

Moved by Sheldon, second by Walter to employ the below individuals as after school tutors for the 2016-2017 school year commencing on February 14, 2017 through May 25, 2017 at tutor rate, (currently \$28.00 per hour) per time sheet, on an as needed and approved basis.

- Tracy Abfall
- Donald Griswold
- Susan Kolar
- Leah Tesny
- Natalie Rodriquez
- Mary Szczepanik

Ayes: Sheldon, Walter, Melda Wakefield
Motion carried.

ACCEPT CLASSIFIED RESIGNATIONS #17-02-14

Moved by Wakefield, second by Walter to accept the resignation of Elizabeth Mills, Cleaner for the purpose of retirement effective end of day on Friday, June 30, 2017.

Ayes: Wakefield, Walter, Melda, Sheldon
Motion carried.

APPROVE THE FOLLOWING RESOLUTION TO PARTICIPATE IN THE OHIO SCHOOL COUNCIL BUS PURCHASING PROGRAM #17-02-15

Moved by Sheldon, second by Walter to approve the below resolution for Ohio Schools Council Cooperative advertising and receiving bids for school bus chassis and bodies.

It is recommended that the Keystone Local Schools Board of Education participate in and authorize the Ohio Schools Council to advertise and receive bids on behalf of said Board as per the specifications submitted for the cooperative purchase of 1 – 71 or 72 passenger diesel unitized conventional school bus chassis and body.

Ayes: Sheldon, Walter, Melda, Wakefield
Motion carried.

ACCEPT DONATIONS #17-02-16

Moved by Walter, second by Wakefield to accept the following donations.

- LaGrange Auto Repair LLC - \$15.00 to Drama Club
- Miranda Machining Mir-Co Machine Tool, LLC - \$25.00 to Drama Club
- NOB 44 LLC, DBA Michelle's Cafe - \$25.00 to Drama Club
- Mc Industries - \$50.00 to Drama Club
- Z-Graphics By Jan LLC - \$100.00 to Drama Club
- Foundations Health Solutions, Inc. - \$150.00 to Drama Club

Ayes: Walter, Wakefield, Melda, Sheldon
Motion carried.

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APPROVE KHS SOFTBALL OUT OF STATE FIELD TRIP #17-02-17

Moved by Sheldon, second by Wakefield to approve an out of state field trip for the Keystone High School softball team to Louisville, Kentucky on April 13, 2017 through April 15, 2017 as presented. The students will be supervised by board approved coaches and volunteers; and the trip will incur no cost to the district.

Ayes: Sheldon, Wakefield, Melda, Walter
Motion carried.

APPROVE RELEASE AGREEMENT #17-02-18

Moved by Walter, second by Sheldon to approve a release agreement between the LaGrange Community Park Board and the Keystone Board of Education for use of the park and its facilities.

Ayes: Walter, Sheldon, Melda, Wakefield
Motion carried.

APPROVE OSBA SERVICES AGREEMENT #17-02-19

Moved by Wakefield, second by Walter to approve the Web Based Conversion Service Agreement with Ohio School Boards Association for an annual service fee of \$1,550.00 as presented.

Ayes: Wakefield, Walter, Melda, Sheldon
Motion carried.

APPROVE POLICIES AND REGULATIONS #17-02-20

Moved by Walter, second by Sheldon to approve the below Board Policies and/or Regulations.

AA	JED-R
DJC	JF
DN	JFC
EBCD-R	JG
EFG	JGD
GBCB	JGE
IGAE	KJ
IGCH (Also LEC)	LEC (Also IGCH)
IGCH-R (Also LEC-R)	LEC-R (Also IGCH-R)
JED	

Ayes: Walter, Sheldon, Melda, Wakefield
Motion carried.

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RESOLUTION TO APPOINT BOARD DESIGNEE PURSUANT TO SECTION 3313.66 OF THE OHIO REVISED CODE #17-02-21

Moved by Walter, second by Wakefield to approve the below resolution.

WHEREAS, the Keystone Local School District Board of Education (“Board of Education or “Board”) desires to appoint Ashleigh B. Kerr, Esq. as Board’s designee for purposes of Section 3313.66 of the Ohio Revised Code;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Keystone Local School District:

Section 1: The Board of Education hereby appoints Ashleigh B. Kerr, Esq. as the Board’s designee for purposes of Section 3313.66 of the Ohio Revised Code.

Section 2: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were done in an open meeting of this Board and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public, or otherwise in compliance with all legal requirements.

Ayes: Walter, Wakefield, Melda, Sheldon
Motion carried.

FUTURE BOARD MEETINGS - @ 6:00 P.M.

1. Monday, March 13, 2017 – Regular Meeting – KHS Conference Room
2. Monday, April 24, 2017 – Regular Meeting – KHS Conference Room
3. Monday May, 15, 2017 – Regular Meeting – KHS Conference Room

COMMENTS/CONCERNS

Board Members: None
Public: None

ADJOURNMENT #17-02-22

Moved by Sheldon, second by Wakefield to adjourn the regular meeting at 7:05 p.m.

Ayes: Sheldon, Wakefield, Melda, Walter
Motion carried

Renee Mezera, President

Michael Resar Sr., Treasurer/CFO