

**RECORD OF PROCEEDINGS**

**MINUTES OF KEYSTONE BOARD OF EDUCATION**

**REGULAR MEETING HELD NOVEMBER 20, 2017**

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Vice President Deborah Melda called the meeting to order at 6:00 p.m.

Board Members in Attendance:

Deborah Melda, Ronald Sheldon, Patricia Wakefield, Dennis Walter

Board Member, Renee Mezera not present

Public Persons in Attendance: Franco Gallo, Michael Resar Sr., James Kohler, Gina Gibson, Antonietta Filut, Jacqueline Vance, Therese Jackson, Carrie O’Boyle, Devin Stang

Those present recited the Pledge of Allegiance to the United States of America.

**APPROVAL OF MINUTES #18-11-01**

Moved by Walter, second by Wakefield to approve the minutes of the Regular Meeting on October 16, 2017. The minutes were distributed by law and, shall be approved as presented.

Ayes: Walter, Wakefield, Melda, Sheldon

Motion carried.

**APPROVAL OF AGENDA #18-11-02**

Moved by Sheldon, second by Wakefield to approve the agenda as presented.

Ayes: Sheldon, Wakefield, Melda, Walter

Motion carried.

**CURRICULUM CORNER**

**David Kish**, Director of Curriculum and Instruction – November 6<sup>th</sup> Multi-District Professional Development Day

**APPROVE FINANCIAL REPORTS #18-11-03**

Moved by Walter, second by Wakefield to approve the financial reports, including investments, for October 2017, as presented.

Ayes: Walter, Wakefield, Melda, Sheldon

Motion carried.

**THEN & NOW APPROVALS #18-11-04**

Moved by Sheldon, second by Wakefield to approve The Treasurer/CFO recommends approval of Then & Now purchase orders in accordance with ORC 5705. 41D:

<b>PO Date</b>	<b>Invoice Date</b>	<b>PO Number</b>	<b>Check Number</b>	<b>Desc.</b>	<b>Vendor</b>	<b>Amount</b>
07/24/17	07/06/17	88512	58555	INTERNET ACCESS 07/01-12/31/2017	CONNECT	\$ 8,198.80

Ayes: Sheldon, Wakefield, Melda, Walter

Motion carried.

**APPROVE CLASSIFIED PROFESSIONAL DEVELOPMENT 18-11-05**

Moved by Walter, second by Wakefield to approve professional development for Christine Manning, Special Needs Paraprofessional, at \$12.29 per hour, not to exceed a total of 15 hours, per time sheet between November 1, 2017 and May 25, 2018 to be paid from the Title IV Professional Development Funds.

Ayes: Walter, Wakefield, Melda, Sheldon

Motion carried.

## RECORD OF PROCEEDINGS

### MINUTES OF KEYSTONE BOARD OF EDUCATION

#### REGULAR MEETING HELD NOVEMBER 20, 2017

---

##### **APPROVE POSITIVE BEHAVIOR INTERVENTION SUPPORT (PBIS) MEETING #18-11-06**

Moved by Wakefield, second by Sheldon to approve for Positive Behavior Intervention Support (PBIS) meeting on October 24, 2017, up to 1 hour, at tutor rate, \$28.00 per hour, per time sheet, to be paid from the General Fund for the below individuals.

Kristen Campbell	Meghann Redd
Kathryn Dillen	Natalie Rodriguez
Jennifer Fehlan Jones	Alyssa Schwedt
David Jones	Helen Wolosz
Kristen Lazard	Kristin Zatik
Leanne Miller	

Ayes: Wakefield, Sheldon, Melda, Walter  
Motion carried.

##### **APPROVE PAYSCHOOLS AGREEMENT #18-11-07**

Moved by Sheldon, second by Wakefield to approve the PaySchools Agreement as presented.

Ayes: Sheldon, Wakefield, Melda, Walter  
Motion carried.

##### **ACCEPT CERTIFIED RESIGNATION #18-11-08**

Moved by Walter, second by Wakefield to accept the below resignation for the purpose of retirement effective end of day on Friday, June 29, 2018.

- Donna Gray – KES First Grade Teacher

Ayes: Walter, Wakefield, Melda, Sheldon  
Motion carried.

##### **ACCEPT CLASSIFIED RESIGNATION #18-11-09**

Moved by Wakefield, second by Walter to accept the below resignation.

- Susan Capiccioni – Cashier – effective end of day, Thursday, November 9, 2017

Ayes: Wakefield, Walter, Melda, Sheldon  
Motion carried.

##### **EMPLOY CLASSIFIED STAFF #18-11-10**

Moved by Sheldon, second by Walter to approve the hiring the following classified individuals for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements.

- Laura Renee Hess – KHS Cafeteria – Step 0 - \$11.16/hr. – effective -11/13/17
- Cari Rastetter-Padin – KHS Cleaner – Step 0 - \$10.19/hr. – effective -12/4/17

Ayes: Sheldon, Walter, Melda, Wakefield  
Motion carried.

## RECORD OF PROCEEDINGS

### MINUTES OF KEYSTONE BOARD OF EDUCATION

#### REGULAR MEETING HELD NOVEMBER 20, 2017

---

##### APPROVE TRANSFERS #18-11-11

Moved by Walter, second by Wakefield to approve the below transfers.

- Leann Cromer from KMS Head Cook 7 hrs./day to KMS Head Cook 6.5 hrs./day effective 11/13/17
- Linda McCroskey from KES Lunch Monitor 2 hrs./day to KES Cashier 2.25 hrs./day effective 11/7/17

Ayes: Walter, Wakefield, Melda, Sheldon

Motion carried.

##### EMPLOY CLASSIFIED SUBSTITUTES FOR THE 2017-2018 SCHOOL YEAR #18-11-12

Moved by Sheldon, second by Wakefield to employ the below 2017-2018 classified substitutes.

- Amy Honer  
Cleaning - \$9.89 per hour
- Victoria Maynard  
Bus Driver - \$13.50 per hour

Ayes: Sheldon, Wakefield, Melda, Walter

Motion carried.

##### EMPLOY 2017-2018 EXTRA DUTY PERSONNEL #18-11-13

Moved by Walter, second by Wakefield to approve the employment of the following individuals on extra duty contracts for the 2017-2018 school year, pending all record checks and completion of state and local requirements.

- Jeffrey Holzhauser – Head Varsity Boys’ Basketball – Step 6 - \$7,094.60
- Shawn Reed – Head 7<sup>th</sup> Boys’ Basketball – Step 2 - \$2,305.74
- Dennis Bartlett - Head 8<sup>th</sup> Grade Girls’ Basketball – Step 7 - \$3,724.66
- Christopher Vondruska – Head Varsity Wrestling-Step 6 - \$5,498.31
- James Pycraft Sr. – Junior Varsity Wrestling – Step 7 - \$4,434.12
- Michael Griswold – Head Middle School Wrestling– Step 7 - \$4,079.39
- James Pycraft Jr. – Assistant Middle School Wrestling – Step 3 – 50%- \$1,241.55
- Alison Gillam – Announcer - \$20.00 per game
- David Jones – Announcer - \$20.00 per game
- James Piazza – Announcer - \$20.00 per game
- Natalie Rodriguez – Announcer - \$20.00 per game
- Kari Dove Deal – Clock Operator - \$20.00 per game
- Bert Fitzgerald – Clock Operator - \$20.00 per game
- Natalie Rodriguez – Clock Operator - \$20.00 per game
- Kevin Wacker – Clock Operator - \$20.00 per game
- Kari Dove Deal – Ticket Taker - \$20.00 per game
- Alison Gillam – Ticket Taker - \$20.00 per game
- Shannon Heffernan – Ticket Taker - \$20.00 per game
- Tonya Pfeifer – Ticket Taker - \$20.00 per game
- Natalie Rodriguez – Ticket Taker - \$20.00 per game
- Kevin Wacker – Ticker Taker - \$20.00 per game

Ayes: Walter, Wakefield, Melda, Sheldon

Motion carried.

# RECORD OF PROCEEDINGS

## MINUTES OF KEYSTONE BOARD OF EDUCATION

### REGULAR MEETING HELD NOVEMBER 20, 2017

---

#### APPROVE VOLUNTEERS #18-11-14

Moved by Sheldon, second by Wakefield to approve the below listed individuals as a volunteer for the 2017-2018 school year for the position indicated, pending all record checks and completion of state and local requirements.

- Jerry Johnson – Bowling
- Kevin Minnich – Bowling
- Anthony Stefan – Girls' Basketball

Ayes: Sheldon, Wakefield, Melda, Walter  
Motion carried.

#### APPROVE SUBSTITUTE TEACHERS 2017-2018 #18-11-15

Moved by Sheldon, second by Wakefield to approve the following list of substitute teachers for the 2017-2018 school year, on an as needed basis, compensation at \$90.00 per day (\$45.00 per half day) pending completion of all state and local requirements.

Kristen Alexander	Ross Madak	Angeline Ragnoni
Brian Fitzpatrick	Megan McLoda	Keishawn Showers
Steven Geiger	Kelly Monroe	Jeffrey Smith
Colin Landies	Katie Orseno	

Ayes: Sheldon, Wakefield, Melda, Walter  
Motion carried.

#### APPROVE EXTENDED TIME CONTRACTS #18-11-16

Moved by Walter, second by Wakefield to employ the below individuals to participate in an Internal Special Education Audit paid out of the IDEA Part B Federal Funds, at tutor rate, (currently \$28.00 per hour) per time sheet, for an anticipated 8 hours each not to exceed a total amount of \$1000.00.

Kristen Campbell	Barbara Morgan
Macaria Forgione	Natalie Rodriquez
Kellie Gunter	

Ayes: Walter, Wakefield, Melda, Sheldon  
Motion carried.

#### EMPLOY 2017-2018 HOMEBOUND INSTRUCTION AND READING INTERVENTION TUTOR #18-11-17

Moved by Sheldon, second by Wakefield to employ the below individual as homebound instruction and reading intervention tutor for the 2017-2018 school year commencing on November 13, 2017 through May 25, 2018 at tutor rate, (currently \$28.00 per hour) per time sheet, on an as needed and approved basis, not to exceed 150 hours.

Leslie Shewalter

Ayes: Sheldon, Wakefield, Melda, Walter  
Motion carried.

#### APPROVE FAMILY MEDICAL LEAVE ACT – TINA BEDNARSKI #18-11-18

Moved by Walter, second by Sheldon to approve the absence for Tina Bednarski under the Family Medical Leave Act for the period on or about November 9, 2017 through on or about November 24, 2017.

Ayes: Walter, Sheldon, Melda, Wakefield  
Motion carried.

## RECORD OF PROCEEDINGS

### MINUTES OF KEYSTONE BOARD OF EDUCATION

#### REGULAR MEETING HELD NOVEMBER 20, 2017

---

##### ACCEPT DONATIONS #18-11-19

Moved by Sheldon, second by Walter to accept the following donations:

- Anonymous – 3 blankets valued at \$30.00 and 2 packs of socks valued at \$10.00 to Keystone Middle School PBIS Program
- Ava Armitage - \$50.00 worth of books to Keystone Elementary School Library
- Rosanna Ritenour \$30.00 worth of miscellaneous school supplies to Keystone Middle School PBIS Program

Ayes: Sheldon, Walter, Melda, Wakefield

Motion carried.

##### APPROVE AMENDED CONTRACT # 18-11-20

Moved by Wakefield, second by Walter to approve the below listed amended service agreement contract as presented from August 1, 2017 to July 31, 2018.

- Educational Service Center of Medina County

Ayes: Wakefield, Walter, Melda, Sheldon

Motion carried.

##### APPROVE AMENDED SPECIAL EDUCATION CONTRACT #18-11-21

Moved by Sheldon, second by Wakefield to approve the below amended listed agreement for special education services contract from September 1, 2017 to August 31, 2018 as presented.

- Optimal School Therapy, LLC

Ayes: Sheldon, Wakefield, Melda, Walter

Motion carried.

##### APPROVE SPECIAL EDUCATION CONTRACT #18-11-22

Moved by Wakefield, second by Walter to approve the below listed agreement for special education services for the 2017-2018 school year as presented.

- KidsLink Neurobehavioral Center

Ayes: Wakefield, Walter, Melda, Sheldon

Motion carried.

##### APPROVE CHRISTMAS ON THE SQUARE EVENT #18-11-23

Moved by Sheldon, second by Walter to approve the KEEP Committee's Christmas on the Square event on Sunday December 3, 2017 from 5:00 pm – 6:30 pm at the town square.

Ayes: Sheldon, Walter, Melda, Wakefield

Motion carried.

##### APPOINT PUBLIC RECORDS DESIGNEE #18-11-24

Moved by Sheldon, second by Wakefield to approve the Treasurer/CFO, Michael Resar Sr., be appointed as public records designee for the remainder of 2017.

Ayes: Sheldon, Wakefield, Melda, Walter

Motion carried.

## RECORD OF PROCEEDINGS

### MINUTES OF KEYSTONE BOARD OF EDUCATION

#### REGULAR MEETING HELD NOVEMBER 20, 2017

**APPROVE JOINT AGREEMENT APPOINTING THE BUSINESS ADVISORY COUNCIL OF THE EDUCATIONAL SERVICE CENTER TO SERVE AS THE BUSINESS ADVISORY COUNCIL FOR THE SCHOOL DISTRICT #18-11-25**

Moved by Walter, second by Wakefield to approve the below resolution.

As the Keystone Local School District Board of Education ("Board") has entered into an agreement under R.C. 3313.843 and/or R.C. 3313.845 to receive any services from the Educational Service Center of Lorain County Governing Board ("ESC"), the Board is not required to appoint a business advisory council pursuant to R.C. 3313.82, R.C. 3313.821, and applicable laws as the Board and ESC hereby agree that the ESC's business advisory council shall represent the business of the Keystone Local School District. This agreement shall remain in full force and effect until either the Board or ESC terminates the same by formal resolution.

Ayes: Walter, Wakefield, Melda, Sheldon  
Motion carried.

**APPROVE CLASS OF 2018 GRADUATION REQUIREMENTS #18-11-26**

Moved by Sheldon, second by Walter to approve the below resolution.

For the graduating class of 2018 ONLY:

For students entering ninth grade for the first time between July 1, 2014 and July 1, 2015, additional ways to qualify for a high school diploma will include, in addition to those listed in Policy IKF, the following:

1. The student must take all end of course examinations required and retake any end of course examination in English language arts or mathematics for which the student received a score of lower than three (3) at least once, and complete the District's required units of instruction and meets at least two of the following conditions:
  - a. An attendance rate of ninety-three percent (93%) during the twelfth grade year.
  - b. The student takes at least four full-year or equivalent courses during the twelfth grade year and has at least a grade point average of 2.5 on a 4.0 scale for courses completed during the twelfth grade year.
  - c. The student completes a capstone project as defined by the District during the twelfth grade year.
  - d. The student completed one hundred and twenty (120) hours in a community service role or in a position of employment (includes internships, work study, co-ops and apprenticeships as defined by the District).
  - e. The student earned three (3) or more transcribed hours of credit through the College Credit Plus program at any time during high school.
  - f. The student passed an Advanced Placement (AP) or International Baccalaureate (IB) course, and received a score of three (3) or higher on the corresponding AP course examination or a four (4) or higher on the corresponding IB course examination at any time during high school.
  - g. The student earned at least a three (3) on the job skills assessment in the areas of "applied mathematics," "reading for information," and "locating information" or comparable scores of a successor version of that assessment as may be adopted by the State Board of Education.
  - h. The student obtains an industry-recognized credential or group of credentials equal to at least three (3) total points.
  - i. The student meets all requirements for the OhioMeansJobs readiness seal.

Students participating in a career-technical program also may qualify for a high school diploma by:

1. The student does all of the following; takes all end of course examinations required, completes the District's required units of instruction, completes a career-technical training program approved by the Ohio Department of Education that includes at least four career-technical courses, and meets one of the following conditions:
  - a. Attains a cumulative score of at least "proficient" on career-technical assessments or test modules required for a career-technical education program.

## RECORD OF PROCEEDINGS

### MINUTES OF KEYSTONE BOARD OF EDUCATION

#### REGULAR MEETING HELD NOVEMBER 20, 2017

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- b. The student obtains an industry-recognized credential or group of credentials equal to at least twelve (12) total points.
- c. Demonstrates successful workplace participation evidence by two hundred-fifty documented hours of workplace experience and regular, written, positive evaluations signed by the workplace supervisor and a representative from the school based on a written agreement.

Ayes: Sheldon, Walter, Melda, Wakefield

Motion carried.

#### APPROVE RESOLUTION IN SUPPORT OF OHIO SENATE BILL 216 #18-11-27

Moved by Walter, second by Wakefield to approve the below resolution.

**WHEREAS**, the increasing burden of state mandated regulations on Ohio's public schools has reached a critical point.

**WHEREAS**, many of these regulations waste valuable time and money that should be spent on teaching and learning.

**WHEREAS**, we desire to work in collaboration with our appointed and elected officials to address the accumulation of problems being generated by these regulations.

**WHEREAS**, Senate Bill 216 (Ohio Public School Deregulation Act) has been introduced to addresses some of these problems by:

- eliminating barriers to employing high quality teachers,
- eliminating the unnecessary duplication of tests used to assess student learning,
- providing a more accurate method (paper test) of assessing a third-grade student's ability to read and write versus their technical ability on the high stakes third grade reading test,
- requiring the national testing service to provide meaningful information for teachers to use to help children learn and grow,
- restoring the rights of parents to have some control over their children's attendance,
- restoring the ability of school boards to enforce education policy that meets local community needs,
- consolidating and streamlining state reporting requirements to reduce time expended on unproductive paperwork, and
- providing relief from other mandates that have accumulated over time.

**BE IT RESOLVED**, that the Keystone Local School District Board of Education, being duly elected and acting as representatives of a legal and statutorily independent local board, supports Senate Bill 216 as a start to increasing efficiency and effectiveness in the state system of education.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be sent to all members of the Ohio Senate Education Committee.

Ayes: Walter, Wakefield, Melda, Sheldon

Motion carried.

**RECORD OF PROCEEDINGS**

**MINUTES OF KEYSTONE BOARD OF EDUCATION**

**REGULAR MEETING HELD NOVEMBER 20, 2017**

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**APPROVE POLICIES AND REGULATIONS #18-11-28**

Moved by Sheldon, second by Wakefield to approve the below Board Policies and/or Regulations.

ACA/ACAA	BCFA	JFG
ACA-E/ACCAA-E	BDDJ	JFG-R
ACA-R/ACCAA-R	IKF	KBCD

Ayes: Sheldon, Wakefield, Melda, Sheldon  
Motion carried.

**FUTURE BOE MEETINGS @ 6:00 P.M.**

1. Monday, December 18, 2017–Regular Meeting – KHS Conference Room

**COMMENTS/CONCERNS**

Board Members –

Patricia Wakefield. - I am proud of our students for their contributions to the community and they need our praise. I also want to wish everyone a great Thanksgiving.

Dennis Walter. - I would also like to wish everyone a Happy Thanksgiving.

Ronald Sheldon. - I want to wish everyone a great Thanksgiving as well.

Deborah Melda - I attended the Lorain County Education Service Center's Board appreciation dinner. It was a nice event and had a guest speaker from ODE. Happy Thanksgiving everyone.

Public - None

**ADJOURNMENT #18-11-29**

Moved by Walter, second by Wakefield to adjourn the regular meeting at 6:48 p.m.

Ayes: Walter, Wakefield, Melda, Sheldon  
Motion carried.

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Renee Mezera, President

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Michael Resar Sr., Treasurer/CFO