

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

SPECIAL MEETING HELD DECEMBER 4, 2017

President Renee Mezera called the meeting to order at 5:30 p.m.

Board Members in Attendance:

Deborah Melda, Ronald Sheldon, Patricia Wakefield, Dennis Walter, Renee Mezera

Public Persons in Attendance: Franco Gallo, Michael Resar Sr.

Those present recited the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA #18-12-01

Moved by Melda, second by Walter to approve the agenda as presented.

Ayes: Melda, Walter, Sheldon, Wakefield, Mezera

Motion carried.

APPROVE SELECTING MAYS CONSULTING & EVALUATION SERVICES, INC. AS DESIGN PROFESSIONAL FOR MIDDLE AND HIGH SCHOOL REMEDIATION PROJECTS AND AUTHORIZING AN AGREEMENT FOR SERVICES #18-12-02

Moved by Melda, second by Sheldon to approve the below resolution.

The Superintendent recommends Mays Consulting & Evaluation Services, Inc. ("Mays Consulting") as the most qualified firm to serve as the Board's design professional for the Middle and High School Remediation Projects and requests authority to request a proposal and negotiate an agreement with Mays for these services.

Rationale:

1. The Ohio Revised Code outlines a qualifications-based selection process in ORC Sections 153.65 through .71, which is required to be followed by public entities when professional design services are needed.
2. The Board has a need for a design professional to prepare the design documents and provide construction administration for remediation to the Middle and High School buildings.
3. On behalf of the Board, the Superintendent issued a request for qualifications for professional design services and solicited qualifications from qualified firms to serve as the design professional for the Middle and High School Remediation Projects.
4. Four (4) qualifications submittals were received and reviewed, and interviews were conducted. Following review of the submittals and the interviews, the firms were ranked in order of qualifications, with Mays Consulting determined to be the most qualified.
5. The qualifications received from all firms will be placed in a qualifications file for use on projects requiring services of an architect, engineer, surveyor, or landscape architect for which compensation will not exceed \$50,000, as long as the qualifications are current (not older than 1 year).

The Board resolves as follows:

1. The Board selects Mays Consulting as the firm determined best qualified to serve as the design professional for the Middle and High School Remediation Project and to provide design and construction administration services.
2. The Board authorizes the Superintendent to request a proposal from Mays Consulting to serve as the Board's design professional for the Middle and High School Remediation Project.
3. The Board authorizes the Superintendent and the Board's legal counsel to negotiate a design contract with Mays Consulting for approval by the Board.

Ayes: Melda, Sheldon, Wakefield, Walter, Mezera

Motion carried

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ADJOURNMENT #18-12-03

Moved by Melda, second by Walter to adjourn the special meeting at 5:39 p.m.

Ayes: Melda, Walter, Sheldon, Wakefield, Mezera
Motion carried.

Renee Mezera, President

Michael Resar Sr., Treasurer/CFO