

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD DECEMBER 18, 2017

President Renee Mezera called the meeting to order at 6:00 p.m.

Board Members in Attendance:

Deborah Melda, Renee Mezera, Ronald Sheldon, Dennis Walter

Board Member, Patricia Wakefield not present

Public Persons in Attendance: Franco Gallo, Michael Resar Sr., David Kish, James Kohler, Gina Gibson, Maura Neville, Jacob Alferio, Jacqueline Vance, Jody White, Michael Smith, Therese Jackson, Jennifer Maiden, Jeanne Carpenter, Mike Spatafore, Carrie O'Boyle, Devin Stang, Tori McConoughey

Those present recited the Pledge of Allegiance to the United States of America.

Recognition of School Board Member Service

Presentation by KES PTA

APPROVE MINUTES OF PRIOR MEETINGS #18-12-04

Moved by Walter, second by Melda to approve the minutes of the Regular Meeting on November 20, 2017 and of the Special Meeting on December 4, 2017. The minutes were distributed as required by law and, shall be approved as presented.

Ayes: Walter, Melda, Sheldon, Mezera,
Motion carried.

APPROVAL OF AGENDA #18-12-05

Moved by Sheldon, second by Melda to approve the agenda as presented.

Ayes: Sheldon, Melda, Walter, Mezera
Motion carried.

AUDIENCE PARTICIPATION

Lacrosse Presentation by Jennifer Maiden

CURRICULUM CORNER

David Kish, Director of Curriculum and Instruction – K-12 PBIS Presentation

APPROVE FINANCIAL REPORTS #18-12-06

Moved by Sheldon, second by Walter to approve the financial reports, including investments for November 2017, as presented.

Ayes: Sheldon, Walter, Melda, Mezera
Motion carried.

APPROVE REPUBLIC SERVICES AGREEMENTS # 18-12-07

Moved by Melda, second by Walter to approve the Republic Services Agreements for Keystone Elementary, Keystone Middle, Keystone High School and Keystone Bus Garage commencing on January 1, 2018 and ending on December 31, 2020 as presented.

Ayes: Melda, Walter, Sheldon, Mezera
Motion carried.

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APPROVE RESOLUTION TO AUTHORIZE PUBLIC DEPOSITORY AND DEPOSITORY AGREEMENT #18-12-08

Moved by Sheldon, second by Melda to authorize the below Public Depository and Depository Agreement.

WHEREAS, pursuant to the Uniform Depository Act, the Keystone Local School District Board of Education is permitted to authorize eligible financial institutions as depositories of its public funds, both active and inactive, and

WHEREAS, Keystone Local School District has advertised for applications for public depositories and has received numerous applications for consideration, and

WHEREAS, Huntington National Bank has made application to be authorized as a public depository, and for public monies of the Keystone Local School District, has agreed to comply with the Ohio Uniform Depository Act, ORC §135 *et seq.*, and has agreed to provide security for Keystone Local School District's active, inactive, and interim deposits in accordance with the Ohio Revised Code.

THEREFORE, BE IT RESOLVED that pursuant to its authority and directives as set forth in ORC §135.12 hereby designates Huntington National Bank as a public depository of the active, inactive, and interim public funds of Keystone Local School District for a five (5) year period of time commencing January 1, 2018 and ending December 31, 2022, both inclusive, subject to the limitations of ORC §135.

BE IT FURTHER RESOLVED that the Keystone Local School District Treasurer/CFO is authorized to sign the Depository Agreement with Huntington National Bank on behalf of the District.

Ayes: Sheldon, Melda, Walter, Mezera
Motion carried.

ACCEPT CLASSIFIED RESIGNATIONS #18-12-09

Moved by Walter, second by Melda to accept the below resignations.

- Mary Alice Buswell – Cafeteria Worker – effective end of day, Sunday, December 31, 2017
- Susan Farschman – Cashier – effective end of day, Wednesday, December 20, 2017
- Tammy Toy – Cleaner – effective end of day, Friday, December 22, 2017

Ayes: Walter, Melda, Sheldon, Mezera
Motion carried.

EMPLOY CLASSIFIED STAFF 18-12-10

Moved by Sheldon, second by Melda to employ the below classified individuals for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements.

- Venetia Eyring – KES Cashier – Step 0 - \$11.16/hr. effective 1/3/18
- Michelle Gndt – KMS Cafeteria Worker – Step 0 - \$11.16/hr. effective 1/3/18
- Rosanna Ritenour – KES Lunch Monitor – Step 0 - \$10.59/hr. effective – 12/15/17

Ayes: Sheldon, Melda, Walter, Mezera
Motion carried.

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APPROVE TRANSFERS 18-12-11

Moved by Walter, second by Melda to approve the below transfers.

- Linda Archer from Keystone Elementary School Cafeteria Worker 3.25 hrs./day to Keystone Elementary School Cafeteria Worker 4.0 hrs./day effective 1/3/18
- Constance Harant from Keystone Middle School Cafeteria Worker 2.25 hrs./day to Keystone Middle School Cashier 3 hrs./day effective 12/18/17
- Linda McCroskey from Keystone Elementary School Cashier 2.25 hrs./day to Keystone Elementary School Cashier 3 hrs./day effective 12/4/17
- Roberta Moore from Keystone High School Lunch Monitor 1.75hrs./day 2 days a week to Keystone High School Lunch Monitor 1.75 hrs./day 5 days a week effective 12/11/17
- Emily Nagy from Keystone Elementary School Cashier 3 hrs./day to Keystone Elementary School Special Needs Paraprofessional 5.5 hrs./day effective 11/27/17

Ayes: Walter, Melda, Sheldon, Mezera

Motion carried.

APPROVE FAMILY MEDICAL LEAVE ACT – CHARLES BURDEN #18-12-12

Moved by Sheldon, second by Melda to approve the absence for Charlie Burden under the Family Medical Leave Act for the period on or about October 16, 2017 through on or about October 24, 2017.

Ayes: Sheldon, Melda, Walter, Mezera

Motion carried.

APPROVE FAMILY MEDICAL LEAVE ACT – SARAH ROBINSON #18-12-13

Moved by Walter, second by Melda to approve the absence for Sarah Robinson under the Family Medical Leave Act for the period on or about December 18, 2017 through on or about March 18, 2018.

Ayes: Walter, Melda, Sheldon, Mezera

Motion carried.

EMPLOY CLASSIFIED SUBS FOR THE 2017-2018 SCHOOL YEAR #18-12-14

Moved by Melda, second by Sheldon to employ the below 2017-2018 classified substitute for the position of and hourly rate noted.

- Venetia Eyring
 - Cafeteria - \$10.86 per hour
 - Monitor - \$10.29 per hour
 - Paraprofessional – Library - \$10.50 per hour
 - Paraprofessional – Special Needs - \$10.29 per hour
 - Secretary - \$12.16 per hour

Ayes: Melda, Sheldon, Walter, Mezera

Motion carried.

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APPROVE SUBSTITUTE TEACHERS 2017-2018 #18-12-15

Moved by Melda, second by Walter to approve the below listed certified substitute teachers for the 2017-2018 school year, on an as needed basis, compensation at \$90.00 per day (\$45.00 per half day) pending completion of all state and local requirements.

Kathleen Bosl
Bailey Deulley

Kathleen Shaw – effective 12/11/17
Allen Stang

Ayes: Melda, Walter, Sheldon, Mezera
Motion carried.

EMPLOY 2017-2018 EXTRA DUTY PERSONNEL #18-12-16

Moved by Sheldon, second by Melda to employ the below individuals on extra duty contract for the 2017-2018 school year, pending all record checks and completion of state and local requirements.

- Jeffrey Fields – Clock Operator - \$20 per game
- Scot Pataky – Announcer - \$20.00 per game
- Scot Pataky – Clock Operator - \$20.00 per game

Ayes: Sheldon, Melda, Walter, Mezera
Motion carried.

APPROVE EXTENDED TIME #18-12-17

Moved by Walter, second by Sheldon to employ Shannon Heffernan to supervise student physical activity breaks at Keystone High School for the 2017-2018 school year at tutor rate, (currently \$28.00 per hour) per time sheet, not to exceed 70 hours.

Ayes: Walter, Sheldon, Melda, Mezera
Motion carried.

ACCEPT DONATIONS #18-12-18

Moved by Melda, second by Sheldon to accept the following donations.

- Anonymous – PlayStation 4 Slim 500GB Uncharted 4 Bundle valued at \$300.00, PlayStation PS4 Charging Station valued at \$25.00, Sony PlayStation 4 Dual – Shock 4 Wireless Controller valued at \$60.00 and PS4 UFC Game valued at \$20.00 to Keystone Middle School PBIS Program
- Sara Bracken - \$100.00 to Drama Club
- Tiffany Gould - \$25.00 to Drama Club
- Keystone Elementary School PTA –11 books valued at \$93.89 to Keystone Elementary School Library
- SpaceBound, Inc. – 53 Maxell Earbuds (\$7.99 each) valued at \$423.47 to Keystone Elementary School Third, Fourth and Fifth Grade Honor Roll Students
- Swings-N-Things Fun Park – 21 Miniature Golf Passes (\$8.50 each), 18 1 hour Game Play Cards (\$10.00 each), 8 Karts Plus Passes (\$32.99 each), 2 Season Passes (\$90.00 each) valued at \$802.42 to Keystone Middle School's PBIS Program

Ayes: Melda, Sheldon, Walter, Mezera
Motion carried.

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TAX BUDGET HEARING #18-12-19

Moved by Walter, second by Melda to hold the Tax Budget Hearing for the 2018 fiscal year on Monday, January 8, 2018 at 6:00 p.m. in the KHS Conference Room.

Ayes: Walter, Melda, Sheldon, Mezera
Motion carried.

SET 2018 ORGANIZATIONAL MEETING #18-12-20

Moved by Melda, second by Sheldon to set the 2018 Organizational Meeting on Monday, January 8, 2018 immediately following the tax budget hearing in the KHS Conference Room.

Ayes: Melda, Sheldon, Walter, Mezera
Motion carried.

APPOINT PRESIDENT PRO-TEMPORE #18-12-21

Moved by Walter, second by Melda to appoint Patricia Wakefield as President Pro-Tempore for the 2018 Organizational Meeting.

SET JANUARY 2018 REGULAR MEETING #18-12-22

Moved by Sheldon, second by Melda to set the January 2018 regular meeting on Monday, January 8, 2018 immediately following the 2018 Organizational Meeting in the KHS conference room.

Ayes: Sheldon, Melda, Walter, Mezera
Motion carried.

**APPROVE PARTNERSHIP WITH CUYAHOGA COMMUNITY COLLEGE
DISTRICT FOR DUAL ENROLLMENT # 18-12-23**

Moved by Melda, second by Sheldon to approve the Dual Enrollment Partnership with Cuyahoga Community College District as presented, effective July 1, 2017 through June 30, 2018.

Ayes: Melda, Sheldon, Walter, Mezera
Motion carried.

APPROVE POLICIES AND REGULATIONS #18-12-24

Moved by Sheldon, second by Melda to approve the below Board Policies and/or Regulations.
IIBH

Ayes: Sheldon, Melda, Walter, Mezera
Motion carried.

APPROVE AMENDED CONTRACT #18-12-25

Moved by Walter, second by Melda to approve the below listed amended service agreement contract as presented from January 3, 2018 to March 1, 2018.

- Educational Service Center of Medina County

Ayes: Walter, Melda, Sheldon, Mezera
Motion carried.

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APPROVE RESOLUTION AUTHORIZING AGREEMENT WITH MAYS CONSULTING & EVALUATION SERVICES, INC. TO PROVIDE PROFESSIONAL DESIGN SERVICES FOR THE KEYSTONE HIGH SCHOOL #18-12-26

Moved by Sheldon, second by Melda to approve the below resolution.

Rationale:

1. The Ohio Revised Code (ORC) outlines a qualifications-based selection process in ORC Sections 153.65 through .71, which is required to be followed by public entities when professional design services are needed.
2. Services of a design professional are required to prepare the design documents and provide construction administration for remediation to the High School building.
3. As a result of the qualifications-based selection process, the Board previously selected Mays Consulting & Evaluation Services, Inc. to prepare a proposal to provide professional design services for the High School Building Envelope Remediation Project.
4. Mays Consulting & Evaluation Services, Inc. has provided a proposal to provide the necessary professional design and construction administration services for \$210,750.00.
5. The Superintendent recommends the Board authorize the Superintendent to enter into an agreement with Mays Consulting & Evaluation Services, Inc. to provide professional design and construction administration services for the project in the amount of \$210,750.00.

The Keystone Local School District Board of Education resolves as follows:

1. The Board authorizes the Superintendent to negotiate and enter into an agreement with Mays Consulting & Evaluation Services, Inc. to provide the required professional design and construction administration services for the High School Building Envelope Remediation Project for an amount of \$210,750.00.

Ayes: Sheldon, Melda, Walter, Mezera

Motion carried.

APPROVE RESOLUTION AUTHORIZING AGREEMENT WITH MAYS CONSULTING & EVALUATION SERVICES, INC. TO PROVIDE PROFESSIONAL DESIGN SERVICES FOR THE KEYSTONE MIDDLE SCHOOL #18-12-27

Moved by Walter, second by Melda to approve the below resolution.

Rationale:

1. The Ohio Revised Code (ORC) outlines a qualifications-based selection process in ORC Sections 153.65 through .71, which is required to be followed by public entities when professional design services are needed.
2. Services of a design professional are required to prepare the design documents and provide construction administration for remediation to the Middle School building.
3. As a result of the qualifications-based selection process, the Board previously selected Mays Consulting & Evaluation Services, Inc. to prepare a proposal to provide professional design and procurement services for the Middle School Building Envelope Remediation Project.
4. Mays Consulting & Evaluation Services, Inc. has provided a proposal to provide the necessary professional design and procurement services for \$40,500.00. Upon completion of the design phase of the project, the cost for construction phase and construction observation services will be determined and will be separately authorized.
5. The Superintendent recommends the Board authorize the Superintendent to enter into an agreement with Mays Consulting & Evaluation Services, Inc. to provide professional design services for the project in the amount of \$40,500.00.

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The Keystone Local School District Board of Education resolves as follows:

1. The Board authorizes the Superintendent to negotiate and enter into an agreement with Mays Consulting & Evaluation Services, Inc. to provide the required professional design and procurement services for the Middle School Building Envelope Remediation Project for an amount of \$40,500.00.

Ayes: Walter, Melda, Sheldon, Mezera
Motion carried.

FUTURE BOARD MEETING @ 6 P.M

1. Monday, January 8, 2018 – (anticipated) Tax Budget Hearing, Organizational Meeting and Regular Meeting – KHS Conference Room

COMMENTS/CONCERNS

Board Members –

Dennis Walter: I am going to miss Debbie and Ron. They have been on the board for a long time, their experience will be missed. I would like to welcome the new board members.

Ronald Sheldon: I appreciate all the kind words. It has been a nice 28 years. We have seen a great deal of change and I like where this district is going. Merry Christmas to everyone and Happy New Year.

Deborah Melda: Thank you for the kinds words. Keystone has been a big part of my life since I came on the board in 1995. I will continue to report to the board as the JVS board appointment. It has been great to work with everyone.

Renee Mezera: Thank you again to Ron and Debbie - you got us to where we are today. I would also like to welcome the new board members.

Public –

Franco Gallo: We are doing a great job with PBIS. We are looking forward to taking it to the next level. We saw a great presentation tonight over the KES pavilion. We look forward to that. We are also looking forward to getting the new buses.

EXECUTIVE SESSION #18-12-28

Moved by Sheldon, second by Walter to adjourn to Executive Session under ORC 121.22 and ORC 4117.21 for the purpose of appointment, employment, dismissal, discipline, promotion, demotion, compensation, matters related to employee bargaining negotiations and investigation of the charges/complaints (unless public hearing requested) of personnel. With possible action to follow.

Ayes: Sheldon, Walter, Melda, Mezera
Motion carried.

Executive Session 7:10 p.m. Return to Open Session 7:39 p.m.

ADJOURNMENT #18-12-29

Moved by Melda, second by Sheldon to adjourn the regular meeting at 7:40 p.m.

Ayes: Melda, Sheldon, Wakefield, Walter, Mezera
Motion carried.

President

Michael Resar Sr., Treasurer/CFO