

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD FEBRUARY 20, 2018

Dennis Walter called the meeting to order at 6:00 p.m.

Board Members in Attendance:

Renee Mezera, Carrie O’Boyle, Devin Stang, Patricia Wakefield, Dennis Walter

Public Persons in Attendance:

Franco Gallo, Michael Resar Sr., David Kish, Gina Gibson, Antonietta Filut,
Michael Smith, Therese Jackson

Those present recited the Pledge of Allegiance to the United States of America.

APPROVAL OF PRIOR MEETING MINUTES #18-02-01

Moved by Wakefield, second by Stang to dispense with the reading of the minutes of the Regular Meeting on Monday, January 29, 2018. The minutes were distributed as required by law and, shall be approved as presented.

Ayes: Wakefield, Stang, Mezera, O’Boyle, Walter
Motion carried.

APPROVAL OF AGENDA #18-02-02

Moved by Mezera, second by Wakefield, to approve the agenda as presented.

Ayes: Mezera, Wakefield, O’Boyle, Stang, Walter
Motion carried.

AUDIENCE PARTICIPATION

RECOGNITION AND HEARING OF VISITORS – NONE
INPUT FROM STAFF – NONE

CURRICULUM CORNER

David Kish, Director of Curriculum and Instruction– February 9th Professional Development Day with LCCC

APPROVE TREASURER/CFO FINANCIAL REPORTS
AND RECOMMENDATIONS #18-02-03

Moved by Mezera, second by Wakefield that the foregoing recommendations be approved.

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for January 2018, as presented.

B. THEN & NOW APPROVALS

The Treasurer/CFO recommends approval of Then & Now purchase orders in accordance with ORC 5705. 41D:

PO Date	Invoice Date	PO Number	Check Number	Desc.	Vendor	Amount
01/17/18	01/05/18	89158	59143	ANNUAL INVOICE	INNERSYNC	\$ 5,515.20

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD FEBRUARY 20, 2018

C. APPROVE CO-PLANNING FOR CO-TEACHING BOOK STUDY

The Treasurer/CFO recommends the approval of Co-Planning for Co-Teaching Book Study between March 1, 2018 and May 31, 2018, as exact dates are TBD, not to exceed 5 hours, at tutor rate, \$28.00 per hour, per time sheet, to be paid from Federal Title IV Funds for the following individuals.

- | | |
|------------------|---------------------------|
| 1. Tracy Abfall | 7. Dawn Morris |
| 2. Gina Gibson | 8. Natalie Rodriguez |
| 3. Kara Griswold | 9. Catherine Stratton |
| 4. Michael Hogue | 10. Leah Tesny |
| 5. David Kish | 11. Jacqueline Vance |
| 6. James Kohler | 12. Christopher Vondruska |

Ayes: Mezera, Wakefield, O'Boyle, Stang, Walter
Motion carried.

APPROVE SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS #18-02-04

Moved by Wakefield, second by Stang that the foregoing recommendations be approved.

A. EMPLOYMENT OF PERSONNEL

1. APPROVE FAMILY MEDICAL LEAVE ACT – HEATHER MCCOURT

The Superintendent recommends approving the absence for Heather McCourt under the Family Medical Leave Act for the period on or about January 15, 2018 through on or about January 26, 2018.

2. APPROVE FAMILY MEDICAL LEAVE ACT – PAULA PERHOT

The Superintendent recommends approving the absence for Paula Perhot under the Family Medical Leave Act for the period on or about February 7, 2018 through on or about May 21, 2018.

3. ACCEPT CLASSIFIED RESIGNATION – MICHAEL SMITH

The Superintendent recommends accepting the resignation of Michael Smith, Maintenance Supervisor effective end of day, Saturday, June 30, 2018 for purpose retirement.

4. EMPLOY CLASSIFIED STAFF

The Superintendent recommends hiring the following classified individual for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements.

- a. Laura Nichols – KHS Cafeteria Worker – Step 0 - \$11.16 /hr. effective 2/7/18

5. APPROVE CLASSIFIED CONTINUING CONTRACT

The Superintendent recommends granting a continuing contract to the following individuals as they have successfully completed an eighteen-month probationary period:

- a. Audrey Stephen – Bus Driver – effective 2/23/18
- b. Donald Branzel – KHS Lunch Monitor – effective 3/1/2018
- c. Carolyn Abt – Key Care Monitor – effective 3/6/2018
- d. Constance Harant – Cafeteria Worker – effective 3/12/2018

6. APPROVE TRANSFER

The Superintendent recommends transferring the following individual.

- a. Christine Minney from Keystone Elementary School Special Needs Paraprofessional 5.75 hrs./day to Keystone Elementary School Special Needs Paraprofessional 6.5 hrs./day effective 2/1/18

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD FEBRUARY 20, 2018

7. EMPLOY 2017-2018 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contract for the 2017-2018 school year as indicated, pending all record checks and completion of state and local requirements:

- a. Jeffrey Holzhauser- Head Varsity Track – Step 7- \$6,562.50
- b. Robert Clarico – Assistant Varsity Track – Step 7 - \$4,079.39
- c. Gregory Morgan – Assistant Varsity Track – Step 7 - \$4,079.39
- d. Stephen Ody – Head MS Track- Step 7 - \$3,547.30
- e. Kevin Fox – Assistant MS Track – Step 7- \$2,837.84
- f. Jeffrey Ohl – Assistant MS Track – Step 7 - \$2,837.84
- g. Bert Fitzgerald – Head Varsity Baseball – Step 6 - \$5,498.31
- h. Edward Pokorny – Junior Varsity Baseball – Step 2 - \$2,837.84
- i. Kenneth Stiner – Freshman Baseball – Step 1 - \$2,128.38
- j. James Piazza – Head Varsity Softball – Step 7 - \$6,562.50
- k. Douglas Cooper – Junior Varsity Softball – Step 7 - \$4,079.39
- l. Natalie Camp – Freshman Softball – 50% - Step 7 - \$1,862.33
- m. Peter Motolik Jr.– Freshman Softball – 50% - Step 7 - \$1,862.33

8. APPROVE VOLUNTEERS

The Superintendent recommends approving the following volunteers for the 2017-2018 school year for the position as indicated, pending all record checks and completion of state and local requirements:

- a. Baseball - Franklin Bailey
- b. Baseball - Alan Carmen
- c. Baseball - Dale Klan
- d. Softball - Michelle Andujar
- e. Softball - Ann Green
- f. Softball - Reginal Hetsler
- g. Softball - Donald Metcalf
- h. Track - Thomas Habenicht

9. APPROVE SUBSTITUTE TEACHERS 2017-2018

The Superintendent recommends approving the following list of substitute teachers for the 2017-2018 school year, on an as needed basis, compensation at \$90.00 per day (\$45.00 per half day) pending completion of all state and local requirements.

- | | |
|---------------------|--|
| a. Roula Aljoudi | g. Turner Jones |
| b. Alexis Ash | h. Nadin Khattar |
| c. Allison Bueno | i. Whitney Moore |
| d. Dylan Buffington | j. Peter Motolik |
| e. Connie Cornell | k. Loleeta Wallace – effective 2/20/18 |
| f. Winston Crausaz | l. Semanur Yalvac |

Ayes: Wakefield, Stang, Mezera, O'Boyle

Abstain: Walter

Motion carried.

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD FEBRUARY 20, 2018

APPROVE OTHER BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS 18-02-05

Moved by Stang, second by O'Boyle that the foregoing recommendations be approved.

A. ACCEPT DONATIONS

The Superintendent recommends accepting the following donations.

1. Schurdell Family - \$5.00 in miscellaneous concessions items to KHS for Powderbuff events.
2. Byers Family - \$100 in miscellaneous concessions items to KHS for Powderbuff events.

B. APPROVE KHS SOFTBALL OUT OF STATE FIELD TRIP

The Superintendent recommends approving an out of state field trip for the Keystone High School softball team to Myrtle Beach, South Carolina on March 30, 2018 through April 7, 2018 as presented. The students will be supervised by board approved coaches and volunteers; and the trip will incur no cost to the district.

C. APPROVE INNERSYNC STUDIO LLC AGREEMENT

The Superintendent recommends approving an agreement between Innersync Studio LLC and Keystone Local Schools as presented.

Ayes: Stang, O'Boyle, Mezera, Wakefield, Walter
Motion carried.

APPROVE CONTRACT DOCUMENTS FOR THE KEYSTONE MIDDLE SCHOOL BUILDING ENVELOPE REMEDIATION PROJECT AND AUTHORIZING SOLICITATION OF BIDS FOR THE WORK AND BID OPENING #18-02-06

Moved by Mezera, second by Wakefield to approve the below resolution.

The Superintendent recommends approval of the contract documents for the Keystone Middle School Building Envelope Remediation Project and requests approval for the Treasurer to place the legal notice required for the work and to open bids received.

Background:

1. Mays Consulting & Evaluation Services, Inc. has prepared design documents for the project, which has an estimated construction cost of \$365,000.00, and is working with the Treasurer to assemble a project manual to provide to contractors to solicit bids for the work.
2. The legal notice required to solicit bids for the work has been prepared and is ready to be placed in the local newspaper on or around February 22, 2018, with bids to be received and opened on or around March 20, 2018 at noon, as required by ORC Section 3375.46.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education for the Keystone Local School District as follows:

1. The Board approves the contract documents prepared for the Keystone Middle School Building Envelope Remediation Project.

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD FEBRUARY 20, 2018

2. The Treasurer is authorized to work with Mays Consulting & Evaluation Services, Inc. and legal counsel to prepare and place the required legal notice for the Project, with the first notice anticipated to be placed on or around February 21, 2018, and bids to be received at noon on or around March 8, 2018, unless the date is changed by the Superintendent, as the Board's authorized representative, or by addendum or operation of law.

Ayes: Mezera, Wakefield, O'Boyle, Stang, Walter
Motion carried.

FUTURE BOARD MEETINGS - @ 6:00 P.M.

1. Monday, March 19, 2018 – Regular Meeting – KHS Conference Room
2. Monday, April 16, 2018 – Regular Meeting – KHS Conference Room
3. Monday May 21, 2018 – Regular Meeting – KHS Conference Room

COMMENTS/CONCERNS

Board Members:

Devin Stang – The University Partnership is a gold mine for education. Congratulations to Mike Smith on your upcoming retirement. You will be missed.

Renee Mezera – I enjoyed the presentation on LCCC. It is important to bridge the gap between high school to college. Congratulations to Mike Smith on his retirement.

Public: None

ADJOURNMENT #18-02-07

Moved by Mezera, second by Wakefield to adjourn the regular meeting at 6:57 p.m.

Ayes: Mezera, Wakefield, O'Boyle, Stang, Walter
Motion carried

Dennis Walter, President

Michael Resar Sr., Treasurer/CFO