



10-761A

KEYSTONE LOCAL SCHOOL DISTRICT
NEW MIDDLE SCHOOL
CORE TEAM MEETING MINUTES
January 4, 2011 @ 11 a.m.

Attendees:

Jay Arbaugh, Keystone Local Schools
Phil Butto, Keystone Local Schools
Michael Smith, Keystone Local Schools
Dennis Walter, BOE

David J. Leach, The Cornice Co.
Brandilyn Fry, FMD Architects
Michael DiMaio, FMD Architects
Mark D. Moore, FMD Architects

1. The purpose of this meeting was to review the proposed agenda for the 1:00 p.m. Building Advisory Committee Meeting.
2. The Preliminary Project Schedule was discussed (attached).
3. The two schemes were briefly discussed. A decision or preference was not determined at this meeting.
4. Due to the revised square foot cost on the Master Plan dated December 13, 2010, there may be a possibility to build the Middle School Gym in Phase One instead of Phase Two. A decision was not reached.
5. Consultants:
 - a. Three Commissioning Agents were selected to interview: Brewer-Garrett, Osborn Engineering, and Stan Engineering. FMD Architects will send a letter to each company. Interview times are to be 10:00 a.m., 11:00 a.m., and 12:00 p.m. on January 11, 2011.
 - b. Three Geotechnical Consultants were proposed to send RFP's to: PSI Engineering, Timmerman Geotechnical, and TTL Engineering. FMD Architects to send the RFP's. Deadline for response will be Monday, January 10, 2011, so proposals can be reviewed on Tuesday, January 11, 2011.
 - c. Surveyor RFP's will be sent to Bramhall Engineering, Landmark Engineering, and one other to be determined. FMD Architects will develop and distribute.
6. The preferred date for the Eco-Charrette will be the afternoon of Tuesday, January 25, 2011. This will be confirmed.
7. Next Meeting(s):

Tuesday January 11, 2011: 10:00 a.m. – 12:00 p.m. with the Commissioning Agent
Tuesday January 25, 2011: 12:00 p.m. – Eco-Charrette (tentative)
Tuesday February 8, 2011:

 - 11:00 a.m. – Core Team Meeting
 - 1:00 p.m. – Community Meeting
 - 6:00 p.m. – Building Advisory Group Meeting.

Attachment: Preliminary Project Schedule



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KEYSTONE LOCAL SCHOOL DISTRICT
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PHASE SUBMITTAL SCHEDULE
 January 4, 2011

	<u>START</u>	<u>FINISH</u>	<u>DURATION</u>	<u>OSDM REVIEW COMPLETE</u>	<u>DURATION</u>
Master Plan Revised		12/13/10			
Partnering Meeting		12/21/10			
Eco-Charrette		1/25/11*			
Programming	11/30/10	1/14/11	7 weeks	2/11/11	4 weeks
SD's	1/17/11	1/28/11	2 weeks	2/25/11	4 weeks
DD's	1/31/11	3/11/11	6 weeks	4/8/11	4 weeks
Early Site CD's	1/17/11	3/25/11	10 weeks		
Early Site to AHJs	3/25/11	4/22/11	4 weeks		
Early Site Bids Due		4/15/11	3 weeks		
Early Site Procurement		5/9/11	3 weeks		
Early Site Work Duration	5/9/11	6/11/11	6 weeks		
CD's	3/14/11	6/3/11	12 weeks	7/1/2011	4 weeks
Plan Review	6/3/11	7/1/11	4 weeks		
Bids Due		7/1/11	4 weeks		
Procurement	7/1/11	7/29/11	4 weeks		
Building Construction Duration	8/1/11	7/14/12	49 weeks		

*To be confirmed.