



December 8, 2011

**Keystone Local Schools
ELPP Quarterly Review Meeting**

Date: December 5, 2011
Time: 1:00 PM
Location: District Administration Office

Attendees:

Jay Arbaugh	Keystone Local Schools
Susan Bement	Keystone Local Schools
Steve Roka	OSFC
Mark Moore	FMD Architects
Brandi Fry	The Cornice Company
Jeff Tuckerman	Hammond Construction
Bonnie Smith	Hammond Construction/Smith Architects

Item	
<i>Purpose:</i>	
005.01	This was the first ELPP Quarterly Meeting. The Quarterly ELPP Report was distributed for signatures at the meeting. Copies will be distributed to all when it has been signed by Cornerstone. There were no items for discussion regarding the report. We will continue to meet on a quarterly basis to discuss project issues and to review and sign the quarterly report.
<i>Discussion:</i>	
005.02	Jay had some questions regarding the technology bid. Jay wants to have one bid event for the high school and the middle school so that when the 2 systems are installed they will be compatible. Jay said that a local business has promised to donate money to supplement the district's technology budget. Steve advised that the technology scope must be competitively bid, the technology must be OSDM compliant and that the high school should be made a bid alternate because it will be an LFI. Jeff recommended looking at the technology budget for the middle school as the base bid, with the costs that exceed the bid being an LFI. Steve advised that for the middle school, the enhancement will also be an LFI and the team will be required to determine the base bid work and the enhancements to the OSDM compliant portion, and the district could either make this additional scope an alternate or leave as base bid with the knowledge that any costs above the technology budgeted line item will be an LFI. Jay also said



	that he wants the campus to be wireless. Mark Moore advised that this will add a significant additional cost to the project, based on his past experience in other districts.
005.03	Steve added to that definition by saying that the raceways and cabling should be part of the electrical bid and that, basically, what plugs into the raceways is the technology portion.
005.04	Mark said that the technology package will be ready for review by OSFC and Hammond in early January 2012 and that they plan to bid the technology package at the end of January.
005.05	Per Jay, there are 3 bid packages remaining: Technology, furniture, and site, although there will be minimal money left for landscaping.
005.06	Jay said that because his project is "shovel ready" and the district has its 1/2 mil maintenance funding in place, that the Keystone Middle School project should receive its CFAP funding now. Per Jeff, this would require a change in the state program and the district should contact their state representative. Changes in the state program can be affected by legislators' constituents or concerned groups. Under the current law, the possibility of Keystone receiving funding under CFAP will depend on OSFC's share of the capital bill, which should be known in June or July 2012, however, at this time it appears CFAP funding will not be available for July 2012.
005.07	Brandi said that construction was started in early September 2011 with the goal of having the academic wing up and under roof by the middle of winter. The scheduled construction completion date is November 15, 2012.
<i>Next Meeting:</i>	
005.08	The next ELPP Meeting will be scheduled by Hammond Construction for January 2012.

Minutes distributed via e-mail.

CC: Attendees

The items listed above represent the writer's interpretation of the discussions, actions, and/or results, which occurred at this meeting. Any changes, discrepancies, additions, and/or clarifications should be addressed at the next meeting and will be incorporated into the permanent record at that time.

Meeting Minutes prepared by Bonnie Smith, SMITH Architects – (216) 664-1111

Next Meeting: To be scheduled for January 2012.

